

Agenda for a meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on Tuesday, 20 June 2023 at 5.30 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN	LIBERAL DEMOCRAT
K Hussain Rowe Wheatley Kauser Mitchell Steele	Herd	Watson	R Ahmed

Alternates:

LABOUR	CONSERVATIVE	GREEN	LIBERAL DEMOCRAT
Mohammed Choudhry Dodds S Khan	Davies	Warnes	Griffiths

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

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Director of Legal and Governance
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To:

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A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i> <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i> <i>(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public</i>

interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 21 March 2023 be signed as a correct record (previously circulated).

(Su Booth / Louis Kingdom – 07814 073884 / 07890 416570)

4. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

Any referrals that have been made to this Committee up to and including the date of publication of this agenda will be reported at the meeting.

5. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Su Booth / Louis Kingdom – 07814 073884 / 07890 416570)

B. OVERVIEW AND SCRUTINY ACTIVITIES

6. PROPOSED CONSTRUCTION OF ADDITIONAL CEMETERY PROVISION AT BOWLING CEMETERY 1 - 8

The Strategic Director, Place will submit a report (**Document “A”**) that requests the Committee to note that the intended spend may be in excess of £2m to construct infrastructure to extend Bowling Cemetery.

Recommended –

That the Committee: -

- (i) Notes the progress made to date on delivering the Council’s Bereavement Services Strategy.**
- (ii) Notes the intention to tender the construction of new infrastructure at Bowling Cemetery at a value potentially in excess of £2m, the anticipated construction costs for the works is circa £1.9m.**

(Phil Barker - 01274 432616)

7. TENDER FOR "STORES FACILITY MANAGEMENT" - UPDATE FROM MARCH 2023 9 - 14

The Strategic Director, Place will submit a report (**Document “B”**) in line with Contract Standing Orders, to provide Members with an update on the provision of Stores Facility Management that is currently provided by the incumbent third party Contractor and the need to renew the agreement.

Recommended –

That it be noted that:

- (i) it is the intention of the Strategic Director, Place, to award a new contract for ‘Stores Facility Management’ to a third party contractor, through the Yorkshire Purchasing Organisation (YPO) Framework, to commence on 1 September 2023 and run for four years with the option to extend for one further year.**
- (ii) the estimated value of the ‘Stores Facility Management’ contract over five years is in excess of £5 million and this matter is therefore reported to the Committee in accordance with Paragraph 4.6 of Part 3G of the Council’s Constitution (Contracts Standing Orders).**

(Richard Galthen – 01274 437442)

8. **FOOD SERVICE PLAN 2023/24 - FOOD SAFETY IN THE BRADFORD DISTRICT**

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The Strategic Director of Health and Wellbeing will submit a report (**Document “C”**) that will outline the Food Service Safety Plan and request Members to support the plan. The Council is required by the Food Standards Agency to have a documented and approved Food Safety Service Plan.

Recommended –

- (i) **That Members provide views and comments in relation to the contents of this report.**
- (ii) **That the work of the Food Safety Team as documented in the Food Safety Service Plan be supported.**
- (iii) **That Members note that the proposed approach to performance monitoring and management of resources provides the necessary assurance that the delivery of food safety controls are in line with expectations.**
- (iv) **That the Committee notes that preparing for UK City of Culture will have a significant impact on delivery of baseline requirements.**

(Angela Brindle – 01274 433985)